



Newton Housing Authority

82 Lincoln Street

Newton Highlands, MA 02461

Tel: (617) 552-5501

TDD: (617) 332-3802

Fax: (617) 964-8387

ACH Direct Deposit Registration

To register for ACH, please attach the following forms:

- 1) Completed NHA "ACH Credit Authorization" form
- 2) A voided check or letter from financial institution verifying the account number and routing number
- 3) Copy of owner W9

NEWTON HOUSING AUTHORITY
82 LINCOLN STREET
NEWTON HIGHLANDS, MASSACHUSETTS 02461
Telephone: (617) 552-5501
Fax: (617) 964-8387

ACH CREDIT AUTHORIZATION (DIRECT DEPOSIT)

I (we) hereby authorize Newton Housing Authority to initiate credit and, if necessary, debit entries and adjustments to any credit entries in error, to my (our) account indicated below at the depository named below, hereinafter called FINANCIAL INSTITUTION.

TYPE OF ACCOUNT: ☐ **CHECKING** ☐ **SAVINGS**

OWNER NAME(S)

NAME OF THE FINANCIAL INSTITUTION

ABA / ROUTING NUMBER

ACCOUNT NUMBER

OWNER ADDRESS

OWNER CITY, STATE/ZIP

TELEPHONE NUMBER

EMAIL ADDRESS

NAME OF TENANT(S)

This authority is to remain in full force and effect until Newton Housing Authority has received written notification from me (or either of us) of its termination in such time and manner as to afford Newton Housing Authority and the Financial Institution named above a reasonable opportunity to act on it.

SIGNATURE

DATE

***PLEASE ATTACH A VOIDED CHECK OR A LETTER FROM THE FINANCIAL INSTITUTION CONFIRMING THE ROUTING NUMBER & ACCOUNT NUMBER TO THIS AGREEMENT.**

You may email this agreement with all supporting documents to bjancarik@newtonhousing.org.